

Fall Creek Falls Utility District

Board of Commissioners Regular Meeting Agenda

Monday, October 12, 2026 at 6:00 p.m.

Utility Office • 27364 SR 30, Pikeville, TN 37367

Opening observances: recording announcement, invocation, and Pledge of Allegiance.

1 Call to order and organization

Roll call and establishment of quorum; selection of a temporary presiding officer, if needed, with public comment before the appointment vote.

Actual time called to order: _____

2 Approval of agenda

3 Approval of previous meeting minutes

September regular-meeting minutes and October 7, 2026 workshop minutes.

4 Public comments

Customer and public comments, including comments on matters proposed for Board action.

5 Unfinished business

Status of bank signatory changes and preparation for the November 1 collections guidelines authorized in September.

6 New business

6.1 Proposed Resolution No. 2026-10-01 — Annual Election and Terms of Board Officers

Consider the Article III amendment addressing annual elections, the combined Secretary/Treasurer office, vacancies, and transition to January 2027.

6.2 Election of Board Officers

Election of officers under the By-Laws and any amendment adopted under Item 6.1.

6.3 Proposed Resolution No. 2026-10-04 — Public Records Request Policy

Consider adoption of the resolution, policy, and Exhibit A concerning public-records requests, access, fees, protected information, and implementation.

6.4 TDEC ARP Plant Project Change Order and Closeout

Engineer presentation of the finalized Water Plant change order and supporting documents for Board consideration and approval, including final scope, contract amount, funding, and closeout requirements.

6 New business continued

6.5 Proposed Resolution No. 2026-10-05 — Construction Fund Transfer

Consider a one-time \$200,000 transfer from the General Fund to the Construction Fund for Water Plant renovations, additional to the approved \$15,000 monthly transfers, and any required budget amendment.

6.6 October Billing Delay and Late Payment Penalties

Review the billing-conversion delay and consider whether October late-payment penalties should be waived or otherwise addressed.

6.7 Customer Account Review — Jonathan Ferguson

Review unusually high usage, the current bill and supporting readings, available leak coverage, and any requested payment arrangement or adjustment; consideration of possible action.

7 Managers reports

7.1 Distribution Manager

System operations, repairs and leaks, meters and service connections, equipment, maintenance, and safety.

7.2 Treatment Plant Manager

Plant operations, production and testing, chemicals, equipment, compliance, projects, and safety.

7.3 Office Manager

Billing conversion and customer portal; payments for inactive accounts and tap fees; collections; financial statements and account balances; bank signatory follow-up.

7.4 General Manager

Operations and recruitment; regulatory corrective-work response; mapping and zone-meter grants; plant renovations; legal-services inquiry; Diamond Maps; implementation of adopted resolutions.

General Manager Position Status — Verbal report.

8 Other Board action items

Additional matters considered under applicable By-Laws, adopted agenda procedures, and public-comment requirements.

9 Adjournment